

Title I School-Level Parent and Family Engagement Policy

Orangeview Junior High School

2024-2025

At Orangeview Junior High School, our mission is to provide a safe, modern, and equitable learning environment based on positive relationships where staff, students, parents, and community effectively collaborate to provide innovative instruction to prepare students to be productive citizens who are college and career ready. Our goal is to develop each student's potential for intellectual, emotional, and physical growth.

With approval from the local governing board, Orangeview Junior High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (*EC* Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) Orangeview Junior High School's Parent Representatives on the School Site Council are involved in reviewing and adopting the Parent and Family Engagement Policy. As they are selected by their fellow parents, these representatives act on their behalf to ensure that the document is representative of what Orangeview Junior High School offers and if any amendments need to be made. The Parent and Family Engagement Policy that is officially adopted at a School Site Council Meeting is made available to all stakeholders via the school website, in both English and Spanish.

Part I: Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Orangeview Junior High School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. Title I information and updates are given monthly during School Site Council (SSC) meetings which are open to the public and posted on the school website. (20 U.S.C. § 6318[c][1])
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. At Orangeview Junior High School, meetings are held at a variety of times and, if possible, in connection with other events occurring at the school. Orangeview SSC meetings are held monthly

after school. Coffee with the Principal, ELAC, PTSA, Parent Learning Walks, Parent Leadership Academy, Counselor Advisory Committee, and Ready, Set, Go are held within the school day or immediately after school. Parent Nights, ELAC, technology workshops and Coffee with the Principal are held in conjunction with Western High School and fluctuate between campuses in order to be more accessible to parents. (20 U.S.C. § 6318[c][2])

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. The Orangeview Junior High School Parent and Family Engagement Policy review is included in the annual review of the Single Plan for Student Achievement (SPSA). Input is gathered throughout the year through surveys and/or parent discussions with parents at parent activities. Each school year parents are involved in the evaluation and revision of the policy and the SPSA. Suggestions are noted and revisions are made based on funding availability and practicality. If the plan is found unsatisfactory, such findings will be noted and included in the SPSA and SSC minutes. (20 U.S.C. § 6318[c][3])
- d) The school provides parents of participating children with the following:
 - i. Timely information about the Title I program. All parents are invited to attend the parent orientation at the beginning of the year. Invitations to all meetings are made in advance through Parent Square and the Family and Community Engagement Specialist communication. The school website and marquee are also updated regularly. Student planners and eKadence are used for parent/student/teacher communication. Aeries Parent Portal is available to provide current attendance and grade information. (20 U.S.C. § 6318[c][4][A])
 - ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. Curriculum letters are distributed in all classes and proof of receipt is required from parent/guardian. Curriculum maps are created for core content classes. Standards for most classes are available online at <http://www.cde.ca.gov/ci>. Testing information is distributed to parents prior to SBAC testing in April regarding state assessments. The school website is updated regularly to provide information on meetings and school activities. (20 U.S.C. § 6318[c][4][B])
 - iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Parents are given the opportunity to request additional meetings for above listed items, if desired, beyond the regularly scheduled

School Site Council, ELAC, PTSA, and other Parent/Community Involvement meetings. Requests for such meetings can be made through the Title I Program Specialist, Family and Community Engagement Specialist, Community Schools Team, or counseling office. Such meetings will be scheduled as soon as possible. (20 U.S.C. § 6318[c][4][C])

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). When the School plan for Student Achievement is evaluated by parents, any dissenting views not able to be resolved will become available to the Local Education Agency. (20 U.S.C. § 6318[c][5])

Part II: Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. Activities and resources include: parent orientation, Back to School Night, curriculum letters, School-Family Compacts, EMT meetings, Orangeview Success Program, quarterly progress reports and optional weekly Aeries reports, student planners, Aeries Parent Portal, school website, At-Risk student and parent meetings with teachers and counselors, ELAC meetings, SSC meetings, Open House, Parent Resource Center located in room 1, Family and Community Engagement Specialist located in room 1, Community Schools Coordinator available in room 1, Parent Leadership Academies, and Parent Ambassador Program. (20 U.S.C. § 6318[e][1])
- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. All parents are invited to attend parent orientation, technology workshops, Alcohol, Tobacco, Vaping and Drug Awareness, and Understanding State Testing (SBAC & ELPAC). Informational brochures are made available as well as information on District Adult Education classes, and Public Library Literacy Programs. Computers are available for parent use in the Parent Resource Center. (20 U.S.C. § 6318[e][2])
- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents,

in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. The Technology Coach is available for teacher support and training. All teachers participate in Professional Learning Communities and Professional Development weekly during late start. School Site Council training is made available each year. (20 U.S.C. § 6318[e][3])

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. A percentage of all categorical and other available funds to support parent involvement is outlined in the Orangeview Junior High School SPSA. (20 U.S.C. § 6318[e][4])
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. Printed information is sent home in English and Spanish and in other languages upon request. Parent Square Communications are sent home in English, Spanish and Korean. Spanish and Vietnamese translations are available at meetings and activities, other languages such as Arabic upon request. (20 U.S.C. § 6318[e][5])
- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. Orangeview Junior High School encourages parent feedback and families are invited to give input. (20 U.S.C. § 6318[e][14])

Part III: Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Orangeview Junior High School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. Spanish and Vietnamese translation services available at meetings and activities. Other language services are available upon request. (20 U.S.C. § 6318[f])

Part IV: School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and

students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

- a) Orangeview Junior High School provides high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. Teachers provide engaging, high-quality learning experiences for students, communicate high expectations, and continue to develop teaching strategies to maximize student learning. Teachers incorporate the Career Preparedness Systems Framework, the 5 Cs (Communication, Collaboration, Critical Thinking, Creativity, Character), and AVID strategies in all classes in order for students to gain a deeper understanding of the content. (20 U.S.C. § 6318[d][1])
- b) Orangeview stresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])
 1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. Compacts are discussed during an advisory lesson in homeroom classes. Compacts are in student planners. At-Risk Meetings with counselor, teachers, parent/guardian(s) and student are held as needed and/or upon request. (20 U.S.C. § 6318[d][2][A])
 2. Frequent reports to parents on their children's progress. Quarterly progress reports are sent home for at-risk students. Quarterly report cards are emailed to parents. Parents may receive weekly Aeries reports upon request on the Aeries parent portal. Students are also recognized for honor roll, student of the month, attendance, and academic improvement. (20 U.S.C. § 6318[d][2][B])
 3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. Parents are encouraged to attend Parent Learning Walks throughout the year, at least once each quarter. All teachers are available through email and by phone. Meetings may also be requested. Volunteers must go through the District vetting process which is free of charge. (20 U.S.C. § 6318[d][2][C])
 4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. Sunday Communications sent through Parent

Square by email, text, and phone call. Communications are available in English, Spanish and Korean. (20 U.S.C. § 6318[d][2][D])

**It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*

Part V: Adoption

This policy was adopted by Orangeview Junior High School on December 20, 2023 and will be in effect for the period of one year.


(Signature of Authorized Official)

12/20/23
(Date)