ENROLLMENT DAY INFORMATION:

7th Grade - July 31, 2019
8th Grade - July 29, 2019
See below for your schedule time

Students enroll by LAST NAME. Please arrive at scheduled time to avoid long lines.

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<thead>
<tr>
<th>Time</th>
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<tr>
<td>V – Z</td>
<td>8:00 – 8:30</td>
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<td>T – U</td>
<td>8:30 – 9:00</td>
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<td>K – L</td>
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<td>G – J</td>
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<td>C – F</td>
<td>11:30 – 12:00</td>
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<td>A – B</td>
<td>12:00 – 12:30</td>
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OPTIONAL AT ENROLLMENT, PHASE 2:

Cash only
- Student Planner (highly recommended) $5.00
- Yearbook (optional) $50.00 (after 10/1…$55.00)
- Dance Pass (optional) $15.00
- PE Materials (recommended) Shirt $10.00
- Please see the physical education teacher for PE clothing alternatives.
- Shorts $15.00
- Lock $5.00

Checks Accepted
- School Pictures

Pictures for the yearbook will be taken during registration. Order forms with prices and packages offered will be mailed home at the beginning of July. Lexington’s dress code will be strictly enforced for pictures.
Welcome to the PRIDE, home of the Lexington Lions! It is an honor to serve as principal here in the amazing community of Cypress. I grew up in Cypress, and I can honestly say it's good to be home. I am a product of the Anaheim Union High School District and have a vested interest in the success of all our Lexington students. There is no greater fan of this great organization and I am humbled to be entrusted with your children.

This is my fifth year at Lexington and I am more than ever excited to get this year started! In the last two years we have received the PBIS Recognition Platinum Level for School culture and the Gold Ribbon Award! It is our vision of the district to ensure we are putting students first and providing them with rigorous curriculum, purposeful learning, and the necessary skills to be college and career ready at their culmination of their educational journey.

I am proud that at Lexington we offer a wide variety of high performing classes pertaining to Academics, the Arts, Activities, and Athletics. We continually reflect on our teaching practices and goals each year to ensure we are delivering relevant and meaningful educational experiences for all students. It is not enough to learn, but to learn with a purpose.

Throughout the year we have opportunities for parents and community to get involved. Check our website, marquee Facebook and Monday Memos. Some of these examples are Coffee with the Principal, PTSA, ELAC (English Language Advisory Committee), School Site Council, Parent Nights and of course our various student events. It takes a village to raise a child; and I love this village!

If you have an incoming 7th grader, I know how bittersweet this transition to junior high can be. But, I ensure that we will make this move welcome and warm to you and your student! Your child will be moving from one teacher to seven, with different requirements, and expectations. It is vital that you keep checking in with your child and communicate with the school if concerns arise. It is best to contact the teacher first since this person knows your child best in class, before moving on to counseling and/or administration.

Best,
Amber Houston
Principal

Vision Statement
At Lexington Junior High School we believe we should provide every student with a purposeful education that promotes communication skills, ownership and relevancy.

ATTENDANCE POLICIES: ABSENCES FROM SCHOOL
The only excused absences are those resulting from illness, medical/dental appointments, or death in the immediate family. ALL other absences are considered unexcused. Teachers are not required to provide homework, extend deadlines, or allow make-up work for students with unexcused absences.

STUDENT PICK UP: To minimize classroom disruptions, parents must call the attendance office at least one hour ahead of time or drop off a note to the attendance office before school if you need to pick up a child.

ATTENDANCE POLICIES: TARDY POLICY
Students must be in a desk at the sounding of the tardy bell. 1st offense is a warning; 2nd offense is a half-hour intervention; 3rd offense is an hour intervention; 4th offense is a Wednesday Work Study.

ACADEMIC HONESTY AND CHEATING POLICY
At Lexington Junior High School, we value academic integrity and honesty; therefore, we enforce a strict academic honesty and cheating policy.

The following rules apply:
• Cheating by copying from others, providing work for others, allowing others to copy, tampering with teacher materials, having or using notes, formulas, or other information in a programmable calculator or other programmable electronic device is not permitted. Students who violate this rule will receive a failing grade on the assignment, a “U” in citizenship, referral to administration and an after school intervention. The second offense will result in the above discipline and may include an entire grade reduction, referral to administration, Wednesday Work Study and a parent meeting for the grading period.

GENERAL EXPECTATIONS:
• Respect people and property.
• Refrain from using profanity at any time.
- Walk at all times while on campus.
- Avoid disruptive behavior when classes are in session.
- NO gum on school grounds.
- Keep the campus clean and healthy by not littering or spitting.
- Keep noise to a minimum.
- A pass is required to be outside of class during class time.
- No horseplay such as pushing, shoving, or throwing items.
- Absolutely no tackle games or “play fighting.”
- Keep hands, feet, and objects to yourself.
- Responsible behavior is expected in the classroom, MPR, gym, and outside area.
- No writing on body parts.
- No permanent markers (Sharpies).
- Basketballs, footballs, soccer and other athletic balls and/or equipment must be stored and secured inside a backpack or other bag while on campus. DEFIANCE TO THESE POLICIES WILL BE SUBJECT TO THE PROGRESSIVE DISCIPLINE POLICY.

**BICYCLES and SKATEBOARDS:**
You are welcome to ride bicycles and skateboards to school if you follow the standards outlined below.
- Students must stay on the designated bike paths.
- Bicycles and skateboards must not be brought onto campus.
- Bicycles and skateboards must be put inside the bicycle racks and locked individually.

**BIRTHDAYS/MARQUEE:**
Please do not bring flowers or balloons for your students and/or friends. These are a distraction in the classroom and should not be brought to school. If you would like to acknowledge your child’s birthday on our marquee for a day, with 24 hour notice and $20.00 we will display your birthday greeting for one day, call Mrs. Eichenauer 714-220-4201. Also, another option is to have your child’s name read during morning announcements for $5.00.

**CELL PHONE POLICY:**
All cell phones must be turned off and must not be visible during school hours. Students may not use their cell phones between the hours of 7:55 a.m. and the final bell at the end of the day. Cell phones cannot be used during detention or in any after school classes.

**DANCE CONTRACT:**
When attending a Lexington Junior High School dance, the student will agree to act in accordance with the rules and regulations of the school. If the rules and regulations are broken during the dance, the student will be asked to leave without a refund and proper discipline will be assigned by administration.

To make the dance appropriate for school and comfortable for everyone, the following dance rules and regulations will be in effect.
- ID cards are needed to enter the dance,
- No moshing, slam dancing, or “freak” dancing will be permitted.
- No body contact.
- No kissing, holding hands, or hugging.
- No fighting or arguing.
- If students need to leave the dance early they must have a note from their parent dropped off in the main office.
- Dances start at 2:30 p.m. and end at 4:00 p.m. Parents should pick up their children immediately afterwards.

**DISCIPLINE: After School Intervention**
- After School Intervention: 2:30 –3:30 (60 minutes)
- Students should have both an ID card and intervention slip.
- Students must come prepared and bring homework and materials, pen or pencil and work quietly on homework the entire time. Students will need to read if they do not have homework.
- Verbal and nonverbal communication with others is not permitted.
- Students will NOT be admitted if they are late.
- Rule violation will result in removal from after school intervention.
- 30 minute intervention may be served: 2:30 p.m.– 3:00 p.m. (MON–THUR).

**DISCIPLINE: WEDNESDAY WORK STUDY**
- 2:30 – 4:00 p.m. each Wednesday
- Homework or a library book is required

**DISCIPLINE: SUSPENSION**
- Students are not allowed on campus or at school-sponsored events.

**DRESS CODE:**
Current educational thought suggests students are much like adults in the business world. Both should dress for success. How a person dresses directly affects how they perceive their role in an organization and how they are perceived in that organization.

**Tops:**
- All tops must have a sleeve which covers the shoulder completely.
- No straps or cleavage can be exposed.
- No strapless or low cut tops

**Bottoms:**
- Shorts must have a 5 inch inseam.
- Skirts must be no shorter than 3” from the top of the knee.
- Leggings, or tights may only be worn under clothing that meets the dress code requirements.

**Shoes:**
- Must have an enclosed toe and strap covering the heel.
- No slippers, sandals or flip-flops.

**General**
- Mid – section must be covered at all times ie: raising hands, sitting, bending, etc.
- Rips on jeans must be below hand length with rips kept to a minimum. (see admin for questions)
- Undergarments may never be visible.

In addition, the following are not permitted on campus or at any school-sponsored event:
- Dress, grooming or accessories which:
  - Are unsafe, dangerous or a health hazard

- Display offensive or obscene symbols, signs, slogans degrading any culture, religious or ethnic values.
- Contain language or symbols oriented toward sex, drugs, alcohol, tobacco, violence, or weapons.
- Displays or contains gang, tagger, crew, and/or clique symbols, colors, slogans, signs. (Because some gangs have adopted Raiders and Cowboys football jerseys as their attire, Raiders and Cowboys Jerseys are not allowed).
- Slippers.
- Pajamas.
- Sunglasses.
- Belt buckles with initials.
- Hats, caps, sweatshirt hoods, bandanas, scarves (unless required for religious reasons), or any other head coverings (School approved hats may be worn outside during Physical Education classes, but never in the classroom.)
- Wallet chains, spiked bracelets, collars, excessive metal on belts.

A 30 minute after school intervention will be issued on 2nd dress code violation and the Progressive Discipline Policy will be followed thereafter. The dress code will be fully and fairly enforced.

**DRUGS, ALCOHOL AND TOBACCO**
In keeping with the policies of the Anaheim Union High School District as set forth by the Board of Trustees, Lexington Junior High School will enforce the rules and laws regarding drugs, alcohol and tobacco.

Illegal substances include: Alcohol, tobacco, tobacco products (vape, E-cigarettes & vape oils), marijuana, amphetamine, prescription medication, over-the-counter medication (Advil, Tylenol, cold medicine, etc.), other controlled substances and drug paraphernalia.

The following rules apply:
- Bringing illegal substances to school or holding them for someone may result in a 5 day suspension, transfer to another school, and arrested.
- Giving or selling illegal substances, in any amount, to someone else may result in expulsion from the school district and arrest.
- Being under the influence of an illegal substance while at school or a school sponsored event may result in a 5 day suspension, transfer to another school and police notification.

**ELECTRONIC DEVICES:**
Cell phones, iPODS, including headphones/ear buds, cameras, and other electronic devices are not to be visible on campus unless being used for academic purposes with teacher permission. These items are disruptive and are among the most lost, stolen, and broken items belonging to students.

If a student uses an electronic device while on campus, the following rules will apply:
- The electronic device will be confiscated from the student.
- A 60 minute after school intervention will be assigned.
- The electronic device will be returned only to the parent/guardian of the student.

**THERE WILL BE NO EXCEPTIONS TO THIS POLICY**

If you need to contact your student during school hours, you may leave a message in the office at 714-220-4201. Except for emergencies, the student’s name will be placed on our message board and they may pick up their messages during passing period or during lunch.

**FAMILIARITY:**
Students must refrain from familiar contact at school, such as kissing, hugging, etc. Parents will be notified in cases where students violate this rule.

**FIELD TRIP POLICY**
In the event of an elective field trip (i.e. not listed specifically in the standards and/or an assignment for which the student will receive a grade) the faculty will be given the opportunity to block a student from attending a field trip either if said student’s current grade is below average (D, F) or if citizenship is unacceptable.

**FORGOTTEN/MISSING MATERIALS**
It is the student’s responsibility to remember all books, lunches, PE clothes and assignments. However, if the parent insists on leaving these items for their student, a Personal Property Delivery Form must be completed in the main office and attached to the items to be picked up. The student’s name will be written on the large board located in the quad. It is the student’s responsibility to periodically check this board during passing periods for their name.

**There will be no interruption of classroom instruction to deliver missing or forgotten items.**

**HARASSMENT/BULLYING**
It is the policy of this school that all students be treated with respect and feel comfortable attending school. Any harassment which substantially interferes with a student’s school performance or creates an intimidating, hostile, or offensive learning environment will not be tolerated. The harassment of others based upon sexual, religious, racial, or other themes will not be tolerated. Verbal or physical bullying, calling others names which put them down, using words which insult another person, touching others in an unacceptable manner, and making comments of a sexual nature are considered harassment. In addition, participating in harassment or bullying through the use of technology (telephone, text messaging, online text, or cyber bullying) will not be tolerated, and will result in referral to an administrator. If, at any time, you feel uncomfortable in dealing with other students or adults, you are responsible to report concerns to a teacher or administrator, who will assist you with your concerns.

**HOMEWORK REQUESTS:**
Students are given the opportunity to make up school work missed because of excused absences. Full credit is given if the work is returned promptly to the teacher. Parents may make a request for homework on the student’s third consecutive day of absence by calling the attendance office before 9:30 a.m. (714) 220-4057.
The teacher’s web pages are good resources for this. **It is the responsibility of the student to get make up work from the teachers upon returning to school.**

**LOCKERS**

Students will be assigned a locker for physical education. Clothes and valuables are to be secured in this locker during the P.E. class. It is the student’s responsibility to ensure all personal items and valuables are safely locked and **NOT LEFT IN THEIR BACKPACKS DURING THE P.E. PERIOD.** The school is **not** responsible for lost/stolen items.

**MEDICATION**

Medication should be taken at home with parent supervision whenever possible. **Under California Law, a medication form which includes dosage instructions must be completed by the parent and the physician before medication can be administered at school.** Prescription and non-prescription medication may be taken at school only under supervision of school personnel. Parents must deliver medication to the health office in the original container. These forms are available in the health office or on the website under – Parents/Health Info/Forms.

**MISSING SUPPLIES/HOMEWORK BROUGHT IN BY PARENTS:**

It is the student’s responsibility to remember all books, lunches, PE clothes and assignments and not to ask parents to bring missing supplies to school. However, if the parent insists on leaving these items for their student, a Personal Property Delivery Form must be completed and attached to the items to be picked up in the main office.

The student’s name will be written on the large board located in the quad. It is the student’s responsibility to periodically check this board during passing periods for their name. **There will be no interruption of classroom instruction to deliver forgotten items.**

When contacting a teacher please state your student’s full name, period, and purpose of the contact.

Teachers communicate with parents about student progress in a variety of ways. These include telephone calls, notes, emails, and progress reports. In addition, parents are encouraged to inform school personnel about significant changes in the home environment that may affect the student’s school performance.

**WEAPONS AND DANGEROUS OBJECTS:**

It is our intent to make Lexington Junior High School a safe place for everyone. Our policies are those of the Anaheim Union High School District as set forth by the Board of Trustees. We will enforce the rules and laws regarding weapons and dangerous items at school.

**Weapons include:** Real or fake knives of any shape or size, real or fake guns, and any other dangerous objects (lasers, poppers, fireworks, etc.).

The following rules apply:

Bringing or possessing weapons (real or "look-alike") or dangerous objects at school may result in a 5 day suspension, transfer to another school, arrest and possible expulsion from the district.

**The District’s McKinney-Vento (Homeless) Liaison**

Adela Cruz, LCSW, PPSC
Program Administrator, McKinney-Vento & Foster Youth Office: 714-999-7734

**BREAKFAST AND LUNCH PROGRAM**

1. Free & Reduced Price Meal Applications can be submitted throughout the school year. SY19/20 applications will be available online the first week of July 2019: [https://anaheimuhsd.rocketscanapps.com/](https://anaheimuhsd.rocketscanapps.com/). It can take up to 10 days to process an application; please send your child to school with money or a lunch until your application is processed.
2. Parents/guardians can pre-pay for full price meals and check account balances online at: [www.schoolpay.com](http://www.schoolpay.com).
3. Meal prices: Breakfast - $1.75, Lunch - $3.00 (prices for SY1920 will be posted online and in all cafeterias).
4. **Credit limit for AUHSD students:** Students will have a $6.00 credit limit. After this limit is reached, students will receive an alternate meal.
5. Special diet information and requirements are available on the Food Services website.
6. Breakfast & lunch menus are available on the Food Services website and are posted in all cafeterias.
Look For Mail Coming Soon From Lexington PTSA

Inside there will be important information regarding:

- Membership
- Spirit Wear (very cool t-shirts and hooded sweatshirts)
- Volunteer Opportunities (helping out at school dances, in the library, at the annual fundraiser, the book fair and so much more)
- Fundraising
- The Reflections Art Program

To get the latest information not always available on the school website, like us on:

Facebook: Lexington Jr. High School PTSA

And communicate with us at lexingtonptsa@gmail.com

If you are interested in being on Lexington’s School Site Council for the 2019-2020 school year, please complete the bottom and return this sheet at registration.

**SCHOOL SITE COUNCIL**

Yes, I am interested in having my name placed on the ballot for the 2019-2020 School Site Council election. I am aware there will be four (4) meetings per year at 3:00 pm in our library. Dates TBD.

____________________  _________________________
Print Parent Name & Phone Number  Signature

_______________
E-mail address
Earned Income Tax Credit Information Act
Communication

Below is the specific language that LEAs must include when notifying households about the EITC. This language is in RTC Section 19854:

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance For Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its website at www.irs.gov.

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its website at www.ftb.ca.gov.

There are many options for notifying households about the EITC which may include in–person, electronic, mail, flyers, or by phone.

For additional information, refer to the IRS EITC web page at https://www.irs.gov/credits-deductions/individuals/earned-income-tax-credit or the California EITC Web page at https://www.ftb.ca.gov/individuals/faq/net/900.shtml.

Contact Information
If you have questions regarding this subject, please contact the IRS by phone at 800-829-3676 or through its website at www.irs.gov. You can also contact the Franchise Tax Board by phone at 800-852-5711 or through its website at www.ftb.ca.gov.

Aeries Portals for Teachers, Parents and Students – Easily access to share real-time information and increasing communication between parents and teachers.

To create an Aeries Parent Portal account log on to: https://aeriesconnect.auhsd.us/auconnect

1. Click on Create New Account.
2. Select Parent for Account Type. Click Next.
3. Enter a valid email address and password. Click Next.
4. Check your email for an Aeries Account Verification.
5. Click on Confirm this Email Address.
6. A message will display. Click on Return to Login Page.
7. The Student Verification screen will display. Enter your Student's Permanent ID, Home Telephone Number and Verification Code.
Starting July 1, 2019

Students Admitted at TK/K-12 Need:

- Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses
  (4 doses OK if one was given on or after 4th birthday.
  3 doses OK if one was given on or after 7th birthday.)
  For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.

- Polio (OPV or IPV) — 4 doses
  (3 doses OK if one was given on or after 4th birthday)

- Hepatitis B — 3 doses
  (Not required for 7th grade entry)

- Measles, Mumps, and Rubella (MMR) — 2 doses
  (Both given on or after 1st birthday)

- Varicella (Chickenpox) — 2 doses

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

Students Starting 7th Grade Need:

- Tetanus, Diphtheria, Pertussis (Tdap) — 1 dose
  (Whooping cough booster usually given at 11 years and up)

- Varicella (Chickenpox) — 2 doses
  (Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child’s Immunization Record as proof of immunization.