**This information is for pre-enrolled and returning students.**

**2019-20**

**PARENT-STUDENT HANDBOOK**

<table>
<thead>
<tr>
<th>Seniors-Mon, July 22nd</th>
<th>Juniors- Tues, July 23rd</th>
<th>Freshman-Wednesday, July 24th</th>
<th>Sophomores- Wednesday, July 31</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name: A-E 8:00–9:00am</td>
<td>Last Name: A-D 8:00–9:00am</td>
<td>Last Name: A-D 8:00–9:00am</td>
<td>Last Name: A-E 8:00–9:00am</td>
</tr>
<tr>
<td>F-K 9:00-10:00am</td>
<td>E-H 9:00-10:00am</td>
<td>E-H 9:00-10:00am</td>
<td>F-K 9:00-10:00am</td>
</tr>
<tr>
<td>L-Q 12:30-1:30pm</td>
<td>I-K 10:00-11:00am</td>
<td>I-K 10:00-11:00am</td>
<td>L-Q 12:30-1:30pm</td>
</tr>
<tr>
<td>R-Z 1:30-2:30pm</td>
<td>L-O 12:30-1:30pm</td>
<td>L-O 12:30-1:30pm</td>
<td>R-Z 1:30-2:30pm</td>
</tr>
<tr>
<td>T-Z 2:00−2:30pm</td>
<td>P-S 1:30-2:00pm</td>
<td>P-S 1:30-2:00pm</td>
<td>T-Z 2:00−2:30pm</td>
</tr>
</tbody>
</table>

**Registration Dates**

Students must appear in person to register on their assigned date and time. Prior to coming to your registration date the parent must complete the re-enrollment process online. Log into your Aeries parent portal and complete the re-enrollment information and bring the **signed Emergency Card** with you. Students who miss registration on their assigned date may contact the school for a make-up date, if available. Students who do not register before school starts will not receive their class schedule until the first day of school. Failure to attend scheduled registration may result in loss of elective class choices, as new students will be enrolling. Please use the checklists below to ensure that you have all the materials for enrollment.

**Mandatory Registration Materials Checklist**

- [ ] Log into your Aeries parent portal and complete the re-enrollment process
- [ ] Print out, sign and bring the Emergency Card aka: “Ticket to Register” to registration
- [ ] Bring Signed and initialed “CHS Policies and Consequences” page (located on page 4 of this handbook) to registration

**Back to School Night**

**Tuesday, August 20, 2019**

5:30-7:30pm

**Open House**

**Wednesday, March 11, 2020**

5:30 – 7:30pm

This publication is available in Spanish and Korean

Esta publicación está disponible en español

이 출판물은 한국어로 받아 보실 수 있습니다.

www.auhsd.us
Fees and Donations

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.E. Clothes</td>
<td>$20.00 (Meets P.E. dress code)</td>
</tr>
<tr>
<td>ASB/Yearbook</td>
<td>$140.00 (optional)</td>
</tr>
<tr>
<td>CHS Student Planner</td>
<td>$5.00</td>
</tr>
<tr>
<td>Cypress Library Fund</td>
<td>$5.00 or more (optional)</td>
</tr>
<tr>
<td>PTSA Membership</td>
<td>$10.00 membership (optional)</td>
</tr>
<tr>
<td>PTSA, Grad Nite and Athletic Booster Donations</td>
<td>Any amount (optional)</td>
</tr>
<tr>
<td>School Photo Money</td>
<td>(optional)</td>
</tr>
</tbody>
</table>

- See CHS website for photo prices under “Registration materials”
- CHS Student Planners are highly recommended for every student’s academic success. Planners contain CHS curriculum, academic vocabulary, testing dates and daily homework agendas. Planners are a key form of school-to-home communication at CHS.

Fines

Students must pay ALL outstanding textbook and/or activity fines before registering. Students who do not bring all required materials and those with outstanding fines will NOT be allowed to go through the registration line. Students who have outstanding fines will receive a letter in June indicating the amount of fines owed.

Payment Methods

P.E. clothes, student planners and ASB/Yearbook payments may be combined in one check payable to Cypress High School. Cash and money orders are also acceptable. Payment for school photo packages should be made separately by cash or check payable to South Coast Photography. Photo information and prices can be found on the school website. Donations to any of the organizations listed above may be made by cash or check, enclosed in an envelope with your student’s name, the name of the recipient of the donation, and the amount enclosed. Cash or money orders are the only payment methods accepted for fines.

Accessing Your Student’s School Information

Through the Aeries program, parents have the ability to go on-line to view their student’s grades, attendance, discipline and assignments. Instructions on accessing your student’s information are available on the school website. Most teachers will input and update their students’ assignments every two weeks. Please check the teacher’s curriculum letter or their specific website for update schedules.

CYPRESS HIGH SCHOOL PHONE NUMBERS

Main Office ............................................ (714) 220-4144
(714) 220-4145
Attendance (Last name A-K) ............... (714) 220-4175
(Last name L-Z) ......................... (714) 220-4177
Counseling Office ............................ (714) 220-4178
Activities Office ............................. (714) 220-4148

Other Important Dates

Freshman Parent Orientation- TBD
First day of school - Wednesday, August 7th
Back-to-School Night – Tuesday, August 20th
Open House – Wednesday, March 11th

Please Visit the Cypress High School Website for additional Information – http://cypress.auhsd.us

PTSA, Grad Nite and Athletic Boosters

Prior to the start of registration in the fall, you will be receiving a packet in the mail with important information regarding PTSA membership and programs, Grad Nite and Athletic Boosters. PLEASE READ THIS INFORMATION CAREFULLY AND HAVE STUDENTS BRING THE RELEVANT FORMS WITH THEM TO REGISTRATION.

Included in the PTSA mailing will be a membership form for the Cypress High PTSA. We invite you to become involved with the PTSA, both through membership and volunteer involvement. The PTSA works with our booster clubs and Grad Nite Committee to support the many programs and events that encourage our students to achieve, not only in the classroom, but through extracurricular activities as well.

Seniors interested in applying for a PTSA scholarship MUST JOIN PTSA. In addition to the membership and volunteer form, the mailing will include information on:

- Back to School Night and Family Burger Night *
- The "No Hassle" PTSA fundraiser
- Princeton Review SAT/ACT Practice Test
- Spirit Wear available for purchase
- Academic Connections - student recognition programs, Scholar Pins and Senior Scholarships (seniors must join to be eligible for scholarships)
- Grad Nite Information and Volunteer/Donation Form
- Athletic Boosters Information and Support Form

Your involvement and participation in the above is vital to the success of these programs! Please watch for this important summer mailing, and thank you for your support of Cypress High School. Together we can make CHS a wonderful place for our students to grow and learn.

Cypress High School Library

The Cypress High School Library is one of the best in the AUHSD! It has become the best because of help from our community. Donations from parents, students and the community allow us to purchase bestsellers, research programs and up-to-date materials that the district budget does not cover. In order to continue to upgrade our library, we are asking that each student/parent donate $5.00 or more to the library at the time of registration. Cash is most acceptable and checks can be made payable to the Cypress High School Library. We thank you in advance for your tax deductible gift and your investment in the future of our students and the library! Please enclose cash or check in a plain envelope indicating "Library Fund", your student's name, and amount enclose.
I agree to adhere to the Cypress High School policies and consequences for the 2019-20 school year. I further understand that this policy packet serves as the first warning, and first offenses for any rule infraction will result in disciplinary action.

*All policies are subject to change as deemed necessary by administration. Any changes made during the year will be made and published to the website.*

Initial in the spaces below:

| Parent | Student |

1. Academic Honesty and Cheating
2. Attendance and Tardy
3. Cell Phone and Electronic Device
4. Class Changes
5. Dress Code
6. Drugs, Alcohol, E-Cigarettes and Tobacco
7. Fighting and Bullying
8. Final Exam Schedule
9. Forgotten Items
10. Grade Report Dates
11. Identification Card (ID)
12. Littering
13. Media Center
14. Out of Bounds
15. Parent Responsibilities
16. Progressive Discipline
17. Social Media
18. Student Activities and Events
19. Student Lockers
20. Student Parking
21. Tagging, Graffiti, and Vandalism
22. Textbooks and School Property
23. Valuables, Bikes, Skateboards, and Scooters
24. Weapons, Dangerous Objects, and Threats against school
25. Curriculum Letters—Please read by the end of the 2nd week of class

_________________________  __________________________
Student Signature                  Parent Signature
CAFETERIA INFORMATION:

1. Free & Reduced Price Meal Applications can be submitted throughout the school year. SY19/20 applications will be available online the first week of July 2019: https://anaheimhsd.rocketscanapps.com/. It can take up to 10 days to process an application; please send your child to school with money or a lunch until your application is processed.
2. Parents/guardians can pre-pay for full price meals and check account balances online at: www.schoolpay.com.
3. Meal prices: Breakfast - $1.75, Lunch - $3.00 (prices for SY1920 will be posted online and in all cafeterias).
4. Credit limit for AUHSD students: Students will have a $6.00 credit limit. After this limit is reached, students will receive an alternate meal.
5. Special diet information and requirements are available on the Food Services website.
6. Breakfast & lunch menus are available on the Food Services website and are posted in all cafeterias.

McKinney-Vento (Homeless) Assistance Program

Rights of Youth under McKinney-Vento (Homeless) Assistance Act
Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while you or the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is in the best interest of the student and is feasible.
- If the school district believes that the school you select is not in the best interest of your children, then the district must provide a written explanation of its position and inform student/parent(s) of the right to appeal its decision.
- Receive transportation to and from the school of origin, if requested.
- Receive educational services comparable to those provided to other students, according to your children’s needs.

You are guaranteed enrollment in school of residence or school of origin (the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled) by the federal McKinney-Vento Act and California state law if you live:
- In a shelter (family, domestic violence, or youth shelter or transitional living program)
- In a motel, hotel, or weekly rate housing
- In a house or apartment with more than one family because of economic hardship or loss
- In an abandoned building, in a car, at a campground, or on the street
- In temporary foster care or with an adult who is not your parent or guardian
- In substandard housing (without electricity, water, or heat)
- With friends or family because you are a runaway or an unaccompanied youth

NEED ASSISTANCE - Call the district’s McKinney-Vento (Homeless) Liaison
Adela Cruz, LCSW, PPSC
Program Administrator, McKinney-Vento & Foster Youth
Office: 714-999-7734
PARENTS’ GUIDE TO IMMUNIZATIONS
REQUIRED FOR SCHOOL ENTRY
Starting July 1, 2019

Students Admitted at TK/K-12 Need:

Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses (4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.) For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.

Polio (OPV or IPV) — 4 doses (3 doses OK if one was given on or after 4th birthday)

Hepatitis B — 3 doses (Not required for 7th grade entry)

Measles, Mumps, and Rubella (MMR) — 2 doses (Both given on or after 1st birthday)

Varicella (Chickenpox) — 2 doses

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

Students Starting 7th Grade Need:

Tetanus, Diphtheria, Pertussis (Tdap) —1 dose (Whooping cough booster usually given at 11 years and up)

Varicella (Chickenpox) — 2 doses (Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child’s Immunization Record as proof of immunization.
Food Services

1. Free & Reduced Price Meal Applications can be submitted throughout the school year. SY19/20 applications will be available online the first week of July 2019: https://anaheimuhsd.rocketscanapps.com/. It can take up to 10 days to process an application; please send your child to school with money or a lunch until your application is processed.

2. Parents/guardians can pre-pay for full price meals and check account balances online at: www.schoolpay.com.

3. Meal prices: Breakfast - $1.75, Lunch - $3.00 (prices for SY1920 will be posted online and in all cafeterias).

4. **Credit limit for AUHSD students:** Students will have a $6.00 credit limit. After this limit is reached, students will receive an alternate meal.

5. Special diet information and requirements are available on the Food Services website.

6. Breakfast & lunch menus are available on the Food Services website and are posted in all cafeterias.

**Notice:** The California Revenue and Taxation Code (RTC) Section 19853(b) requires local educational agencies (LEA) that operate the National School Lunch Program (NSLP) to annually notify households about the Earned Income Tax Credit (EITC) Information Act.

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance For Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its Web site at www.irs.gov.

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its Web site at www.ftb.ca.gov.

For additional information, refer to the IRS EITC Web page at:

https://www.irs.gov/credits-deductions/individuals/earned-income-tax-credit

or the California EITC Web page at:

https://www.ftb.ca.gov/individuals/faq/net/900.shtml

**Contact Information for Nutrition Services Division - California Department of Education**

If you have questions regarding this subject, please contact the IRS by phone at 800-829-3676 or through its Web site at www.irs.gov. You can also contact the Franchise Tax Board by phone at 800-852-5711 or through its Web site at www.ftb.ca.gov.
Create Parent Portal Account

Welcome to the Anaheim Union High School District

Create Aeries Parent Portal Account

If you do not already have a Parent Portal Account it is very easy to create however you will also need an active email address to create your Aeries Portal Account. **You will first need to obtain the Student ID, Telephone and VPC code from your school site.** To create a new Parent Portal account visit https://aeriesconnect.auhsd.us/auconnect. The following Login screen will display. Click on Create New Account.

![Aeries Portal Login Screen](image)

**Step 1** - select Parent for Account Type. Click Next.

![Step 1 Account Type Selection](image)

**Step 2** - enter a valid email address and password. Click Next.

![Step 2 Account Information](image)

**Step 3** - check your email for an Aeries Account Verification. Click on Confirm this Email Address.
Step 4 - enter your Students Permanent ID, Home Telephone number and Verification code. This information can be obtained from the Registrar at your school site. Click Next.

You should then be able to access the Student Information that is available.