2019 - 2020

PARENT/SCHOLAR HANDBOOK

South JHS Vision Statement

Scholars, parents, staff, and community members of South Junior High School will collaborate and hold each other accountable to ensure that all scholars are cared for, guided and supported academically and socially.

Scholars will engage in a rigorous, dynamic, innovative, and enriching curriculum with the support of technology and interventions that will prepare them to be problem solvers, life-long learners, leaders, and global competitors in the 21st century.

Dear South Families,

Welcome to the 2019-2020 school year. We are very excited to welcome you to South JHS, a California Gold Ribbon School! We are committed to preparing all students to be college and career ready while focusing on the needs of each student in an environment that is safe, supportive and results oriented. The skills that we will be fostering are called Student Learning Capacities. These are defined as: Civic Minded Citizens, Critical Thinkers, Digital Age Learners, Dynamic Innovators, Resilient Self Advocates, and Effective Communicators and Collaborators. Developing these skills through Project Based Learning is how South JHS earned recognition as a California Gold Ribbon School 2015.

The intention of this handbook is to effectively communicate expectations as well as day to day operations that will help support your student. We hope that you make it a priority to sit down with your student and review the handbook together. Please take time to also review the school policies listed in the student planner that each student will receive on the first day of school.

Many great things are happening here at South JHS, but it is going to take all of us; parents, students, teachers, counselors, administrators and community members for students to experience success every day. South JHS needs all of us in order to build a 21st Century School and prepare our students to be college and career ready. We look forward to seeing you throughout the year!

Sincerely,
South JHS Staff

Enrollment

Wednesday, Monday, & Tuesday, July 24, July 29 and July 30
7th Grade A-L: Wednesday, July 24, 2019, 8:00 a.m. to 11:00 a.m.
7th Grade M-Z: Wednesday, July 24, 2019, 12:30 p.m. to 3:30 p.m.
8th Grade A-L: Monday, July 29, 2019, 8:00 a.m. to 11:00 a.m.
8th Grade M-Z: Monday, July 29, 2019, 12:30 p.m. to 3:30 p.m.
Make-Up Day for ALL: Tuesday, July 30, 2019, 8:00 a.m. to 11:00 a.m.

PLEASE BRING THESE COMPLETED FORMS TO ENROLLMENT

Ticket from Online Pre-Enrollment * Health Records (7th graders with TDAP updates)

Regular School Hours: 7:55 AM – 2:20 PM

Back to School Night
Thursday, August 22, 2019
6:00-8:00 PM

Open House
Wednesday, March 11, 2020
6:00-8:00 PM
On school site, sign and return ticket from online pre-enrollment. Please enroll/register on the scheduled day. Student must be living with a parent or court appointed legal guardian with proper documentation. Returning 8th graders must clear textbook charges and fines with the library before they can complete registration.

STUDENT PLANNERS
All South students will be provided a Student Planner. This required binder contains a daily calendar, divided by periods. Students are expected to write down their homework assignments and important information. The planner contains a variety of important information, policies, dates and times, which will be helpful to parents and students. Parents are expected to check the Student Planner daily. This is an effective tool for parents to be kept informed of their students workload. Replacements are sold in the Counseling Office for $5.00.

STUDENT ATTENDANCE
California State Law dictates that mandatory attendance is required of all students between the ages of 6 to 18.

Policies
- Whenever possible, make appointments outside of school hours.
- When requesting an early release for a doctor appointment, a doctor’s note is required the following day, or it becomes an unexcused absence.
- Students will be released to people listed on the emergency card with photo ID ONLY.
- All requests to take a student out of class must be made no later than 10 minutes before the end of each period.
- Any communication with students must be an emergency contact person with photo ID.
- If you need to pick up a student at an exact time, send them with a note to attendance before school starts. The signature must match parent/guardian on their emergency card. Student will be given a pass to report to the attendance office accordingly.
- Once students have been dropped off by bus or parent, students are not allowed to leave campus for any reason.
- Phone messages are not taken for students.
- Balloons, flowers, blankets, stuffed animals, gifts and treats are a distraction and will not be accepted or delivered to your student.

Tardies
At South, we believe Every Minute Counts. Students are expected to arrive on time and be in the classroom, ready to learn, before the bell rings.

Students who do not arrive on time will receive immediate consequences. For every tardy a Blackboard call will be sent home:

1-3 Offenses: Automated call
6th Offense: 2 hour ASWS and Automated call
4th Offense 1 hour ASWS and Automated call
6th Offense: Family meeting and student put on contract.

The following excuses are not accepted (examples):
- Alarm Clock • Late/No Ride • Car Trouble • Left Without Checking Out • Class Cut • Overslept • Walked • Flat Tire • Traffic Ticket • Parent Delays • Missed Bus • Attend Parent’s Appointments • Babysitting

Clearing Absences
- Students must turn in a note clearing their absence on the first day back to school. If your student does not clear their absence within two days, they will be marked unexcused.
- Students with excessive unexcused absences will be referred to an Assistant Principal and placed on an attendance contract and/or referred to SARB.

Excused Absences
- NO absence is excused WITHOUT parent/guardian verification as outlined above.
- The State of California and AUHSD only consider doctors’ appointments and illness as excused.
- Appointment cards and receipts are not acceptable to clear an absence.

Unexcused Absences
- Parent is notified by a Blackboard phone call for any absence on the day of the absence.

Truancies
- An unexcused absence not cleared within two days is considered a TRUANCY

- After the third unexcused absence, a student may be marked truant. Excessive truancies may cause a referral to the Orange County Probation Department.
- 3 Truancies = First truancy letter
- 5 Truancies = Second truancy letter

IMPORTANT NOTE: Any student leaving campus must check out through the Attendance Office.

PROGRESSIVE DISCIPLINE PLAN
Consequences assigned to discipline:
1. Detention: A detention may be assigned by staff members for disobeying the rules. Detentions are assigned and served with assigning teacher.
2. After School Work Study (ASWS): Students may be assigned a one, two, or two-two (total of four hours) ASWS on Tuesday and/or Wednesday. Students will be assigned a behavioral modification assignment and work on homework or other school-related projects.
3. Off-Campus Suspension: This can result from Class I or from habitual insubordination and defiance Class II infractions. The duration can vary between one and five days, depending on the severity of the incident.
5. Local School Parent Conference (LSPC): Meetings may be held if a student is a continuous disciplinary problem or after a serious infraction is committed. During the meeting, the student’s academic, attendance and behavioral history will be discussed and a decision about the student placement will be made. “See also “Disciplinary Action” in the AUHSD Parent/Student Handbook.”
POSSESSION OR USE OF ALCOHOL, TOBACCO, AND OTHER DRUGS: Possession and/or use of drugs or alcohol on campus or during a school activity is a Class I infraction and is subject to district rules and regulations. Students can be suspended off campus for five days and a LSPC meeting will be held to determine placement or recommendation for expulsion.

WEAPONS: Any student who unlawfully possesses, uses, sells, or otherwise furnishes any firearm, knife, explosive, replica, or other dangerous objects, will be suspended for five days, referred to a police officer and may be recommended for expulsion from the Anaheim Union High School District.

TAGGING/GRAFFITI: Any student who defaces school property or private property on school grounds may be suspended for five days and referred to the LSPC. The student will also be required to pay restitution for any damage to property. Please note, permanent markers (Sharpies) are not allowed campus.

ELECTRONIC DEVICES (Cell phone, Video Gaming Device, Cameras, Recording Devices, etc.)
South and its personnel are not responsible, nor financially liable for any confiscated or lost electronic device.
1st Offense – Confiscation AND Parent pick-up; 2nd Offense – Same as 1st plus ASWS (1 hour); 3rd Offense – Same as 1st plus ASWS (2 hours); 4th Offense - Same as 1st plus ASWS (4 hours); 5th Offense and beyond – Confiscation, Parent pick up in May and suspension for defiance.

SAFE CELL PHONE USE CONTRACT

Student Expectations
1. I understand that using a cell phone is a privilege and, therefore, I could lose the privilege to bring one to school.
2. If I bring a cell phone to school, I will keep it in my backpack, not visible, and turned off between the first and last bell.
3. I will not send mean, harassing, intimidating or threatening text messages.
4. I will not say mean, harassing, intimidating or threatening things to anyone using the cell phone that I wouldn’t say to them in person.
5. I will not take a picture or video of anyone without that person’s permission.
6. I will not send or post pictures or videos of anyone online without that person’s permission.
7. I will not send or post any pictures or videos to anyone without first showing them to my parents/guardians.
8. I will not send or post any mean, harassing, intimidating or threatening pictures or videos to anyone.
9. I will not be disruptive with my cell phone use. If my parents/guardians ask me to end a call or stop text messaging, I will.
10. I will not let other students use my phone; if I do, I am responsible for what they do with it.

Parent Expectations
1. I will be reasonable with consequences for violating this contract. Consequences will start at the loss of cell phone privileges for 24 hours and progress according to the seriousness of the violation.
2. I will periodically look at my child’s phone to ensure appropriate usage.
3. I will take responsibility for all texts, emails, pictures, videos my child send during school hours and outside of school. Responsible parents know their students password and check their phone frequently.
4. I understand the District will not use school personnel’s time to investigate lost or stolen devices.

*Please read Section V. “Cell Phones/MP3 Players” in the District’s Parent-Student Handbook.

SAFE INTERNET USE CONTRACT

Child Expectations
I understand that using a computer is a privilege that is subject to the following rules:
1. I will respect the privacy of others who use this computer. I will not open, move or delete files that are not in my personal directory.
2. I will understand that my parents/guardians may access and look at my files any time.
3. I will not download anything or install programs without first asking my parents/guardians.
4. I will never give out private information while online. At no time will I ever give someone my last name, phone number, address or school name- even if I know the person with whom I’m communicating.
5. I understand that I can use the computer for approved purposes only.
6. I will never write or post anything hurtful, harassing, intimidating or threatening online on websites including but not limited to Facebook, Twitter, YouTube, MySpace, Formspring, Instagram etc.
7. I will not use profanity or otherwise offensive language. If I receive messages or view content with offensive language, I will report it to my parents/guardians or school staff immediately.
8. I will never agree to meet online friends in person without first asking my parents/guardians. Dangerous people may try to trick me into meeting up with them.
9. If I ever feel uncomfortable about an experience online, I will immediately tell my parents/guardians or school staff. I understand that my parents/guardians and school staff are willing to help me.

Parent/Guardian Expectations
I understand that it is my responsibility to protect my family and to help them receive the best of what the Internet has to offer. In that spirit, I agree to the following:
1. I will listen calmly. If my child comes to me with a problem related to online experiences, I promise to do my best to help my child resolve the situation.
2. I will be reasonable. I will set reasonable rules and expectations for Internet usage. I will establish reasonable consequences if my student breaks the rules.
3. I will be involved. I will spend time with my child and be a positive part of my child’s online activities and relationships- just as I am offline.
4. I will take a supervisory role in monitoring my child’s Internet usage.
5. I understand that Facebook website rules indicate that the minimum age to create an account is thirteen.

DEFINITIONS OF ACADEMIC DISHONESTY:
Cheating: Cheating is using dishonest means in an attempt to obtain credit for academic work.
Plagiarism: Plagiarism is any use of another individual’s ideas, words, or work without giving him/her appropriate credit. Plagiarism includes, but is not limited to the following: misuse of published material or material acquired from internet sources, and/or the work of another student.
Fabrication: Fabrication is inventing information, falsifying research/projects, and/or using other products with the intent to deceive.
Tampering: Tampering with teacher materials and/or student records for purposes of cheating or fabrication will not be tolerated. Students who
tamper with teacher materials and/or student records are subject to all academic honesty consequences.

**SEXUAL HARASSMENT:**

*Board Policy 8700-R*

A pupil may be suspended from school or recommended for expulsion if it is determined that the pupil has committed sexual harassment.

(Education Code Section 48900.2)

Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by a pupil or pupils to another pupil which has the purpose or effect of having a negative impact upon the pupil’s academic performance, or of creating an intimidating, hostile, or offensive educational environment.

(Education Code 212.5)

The conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s performance or to create an intimidating, hostile, or offensive educational environment.

**ACTION:**

Upon receiving information that sexual harassment has occurred, the administrator will investigate the charges to the best of his/her ability and take necessary administrative action including, but not limited to, the following: Verbal/written warning; parent conference; detention/work study; immediate action could also include:

1. Administration calls the parents.
2. Administration will assign appropriate consequence.
3. Principal contacts the parents (at time act occurs, if possible) and arranges a meeting between parents and Local School Parent Conference.
4. Following the meeting, the Local School Parent Conference may recommend expulsion to the Administrative Hearing Panel through the Safe Schools office. A recommendation to extend the suspension shall be made to the Director of Human Resources. Written notification and the minutes of the Local School Parent Conference shall be mailed to the parents/guardians.

**NOTE:** Sexual harassment may also be considered a physical threat, physical injury, or extortion.

**TITLE 1 PROGRAM:**

South has been designated a school-wide Title I Program. This means the site receives extra funding through the federal government to improve student achievement. The focus of instruction at South is student proficiency of the California State Standards in reading, writing, and math. South provides many educational opportunities for students to improve academically in all areas. Title I funds provide supplemental teachers, materials and services to underperforming students in an effort to increase their opportunity to progress. This funding benefits all students.

1. Support in English classes is available via Title 1 funds.
2. Title I funds provide also support for student achievement with after school homework help and tutoring by highly qualified teachers.
3. Title I funds are also allocated to support parents through increased communication, special events, and learning opportunities such as enrollment and Aeries trainings. Further information will be shared throughout the year regarding such activities.

**PARENT TEACHER STUDENT ASSOCIATION (PTSA):**

As a parent/guardian you are the most important role model for your scholar. When you join our PTSA you are showing your scholar that you value their education and in the process teach them to value it as well. Your $10 membership fee along with your active participation provides our South scholars with enrichment supplies and helps support unique educational activities. United as a family we can better prepare our scholars to be problem solvers, life-long learners, leaders, and global competitors in the 21st century!

**FAMILY RESOURCE CENTER:**

Family engagement is critical for our scholar’s success, please visit our Family Resources Center where you will find valuable resources that will help you help your scholar succeed. South offers many opportunities that cater to the schedules and needs of our Families. If you are interested in volunteering whether it be by donating your time or resources please contact Kenny Perez, our Family and Community Engagement (FACE) Specialist at: (714)999-5666.

- Family Engagement Team - Assist in the planning of Parent Events
- School Site Council – Assist in school spending decisions
- Morning Bus Stop Supervision – Supervise scholars
- GRIP Greeter - Greet scholars during arrival and dismissal
- Parent Teacher Student Association
- ELAC – English Learner Advisory Committee
- Superintendent Parent Advisory Council – Meet at District Office

**SUPPLIES:**

- 2” 3-ring binders
- Colored highlighters (water based)
- clear or colorful pencil chee folder (current homework)
- composition or notebooks
- graph paper
- college ruled paper
- eraser
- 1 red pen
- 6 blue or black pens
- pencil sharpener
- 12 pencils
- 8 dividers
- backpack
- colored pencils
- glue stick or glue

Recommended supplies to have at home for homework and projects: scissors, compass, dictionary, and ruler.
**MEDIA CENTER:**

- Media Center hours are 7am to 3:20pm, Monday through Friday (open during lunch)
- The Student ID card is also the student’s library card. Please present it, or the ID number at the counter when checking out a book.
- A student **MUST** have their ID to use the computers

**Checking Out Library Books:**

- Books are checked out for a two week period, and can be returned before they are due
- Books may be renewed at any point with or without the book present
- Fines are set at $.10 a day, but any fine under $1.00 is waived. Please use this grace period to return or renew books.
- All overdue fines, lost book charges, or damage charges will be assigned to the ID number of the student that checks out the book. Therefore it is not recommended that a student checks out a book for another student.
- Lost books can either be paid for at cost in the library or replaced through an outside source. The replacement book needs to be new or in good condition used.

**Computer Use:**

- Computers in the Media Center are for school work only.
- Using the computers for playing games, visiting chat rooms, or watching videos unrelated to school work is not allowed.
- Students caught violating the rules will be reminded once. If the student still does not comply, the student will be asked to leave.
- There is no cost to print school work. All other printing is $.10 a page.

**TEXTBOOK POLICY:**

- Textbooks are checked out to the students by their teachers during the first few weeks of the school year. All students receive a book for each of their core subjects: language arts, science, and history. Additional textbooks may be checked out throughout the year, as well as core novels in the language arts classes.
- A specific textbook with a unique barcode is issued to each student for each core subject. There is a designated area on the first page of the Reminder Binder for students to record the textbook ID numbers. Students are encouraged to write the barcode of the textbook in this place.
- At the end of the year, each student must return the copy of the textbook they were issued. If the textbook is lost or damaged, the student can be responsible for up to the full amount of the textbook.
- Students with outstanding textbook fines will be prohibited from participating in extracurricular activities up to and including 8th Grade Day activities or having their yearbook withheld until charges are paid.
- All fines must be paid in cash. No checks will be accepted.

**STUDENT TRANSPORTATION:** Students who ride a bike or skateboard to and from school must wear a helmet. We also recommend that students use a case-hardened chain to prevent theft. The bike cage will be open before school from 7:15 AM – 7:50 AM and after school from 2:20 PM – 2:40 PM all modes of student transportation must be walked on campus and must be LOCKED SECURELY in the bike rack as soon as the student arrives on campus. South is not responsible for lost or stolen bikes or skateboards. Students riding on campus may have their bike or skateboard confiscated and privileges revoked for the entire school year.

**SCHOOL BUS REGULATIONS:** The Board of Trustees has approved student bus transportation for a portion of the South Junior High School attendance area (all students residing south of Katella Avenue and west of the Santa Ana Freeway.) If you live within this defined area and desire to have your child take part in this service, we are asking that each student and parent carefully read the school bus regulations. Only students with a bus pass will be permitted to ride the bus. All students riding the bus must carry their bus pass in order to get on the bus.

1. Students must not leave their seats while the bus is in motion.
2. No unnecessary noise will be permitted on the bus.
3. There must be no tampering with bus or bus equipment.
4. Students are not to eat food of any kind on the bus.
5. All students must sit facing the front of the bus.
6. Students must not bother the driver or other pupils on the bus.
7. Students will not use obscene or profane language.
8. Students will not leave trash of any kind on the bus.
9. Students will not throw things on the bus.
10. No fighting, pushing, or tripping at the bus stops.
11. Students must use crosswalks and signals in crossing streets at bus stop.
12. Students will not put their hands, arms, or other body parts out of the window of the bus.
13. Students receiving bus transportation are not allowed to leave campus after being dropped off in the morning. Students who leave campus in the afternoon are not allowed to return for bus transportation.

**FAILURE TO COMPLY WITH THE ABOVE REGULATIONS IS IN VIOLATION OF THE STATE EDUCATIONAL CODE AND/OR THE CALIFORNIA VEHICLE CODE AND WILL RESULT IN LOSS OF BUS PRIVILEGES.**

The following steps may be taken with students violating these rules:

1st Offense - Referred to Assistant Principal, Verbal Warning, Parent Contact
2nd Offense - Referred to Assistant Principal, Verbal Warning, 1 Hour ASWS, Parent Contact
3rd Offense - Referred to Assistant Principal, Verbal Warning, 2 Hour ASWS, Loss of Bus Privileges, Parent Contact
**STUDENT ID:** Students are required to carry their valid (current school year) ID card at all times. Students are required to show their ID card when requested to do so by an adult.

**HOMEWORK POLICY:** You can reasonably expect that all students will have homework assigned in their academic subjects daily and weekly. If you are unsure of the homework policy after reviewing the student curriculum paper, please contact the specific teacher by calling (714) 999-3667 or emailing them through the school website. Students who have had an excused absence will be given the opportunity to make up missed assignments. It is the students’ responsibility to meet with the teacher and make up missing assignments.

**FOOD SERVICES:** Free & Reduced Price Meal Applications can be submitted throughout the school year. SY19/20 applications will be available online the first week of July 2019: https://anaheimusd.rocketscanapps.com/. It can take up to 10 days to process an application; please send your child to school with money or a lunch until your application is processed.

1. Parents/guardians can pre-pay for full price meals and check account balances online at: www.schoolpay.com.
2. Meal prices: Breakfast - $1.75, Lunch - $3.00 (prices for SY1920 will be posted online and in all cafeterias).
3. Credit limit for AUHSD students: Students will have a $6.00 credit limit. After this limit is reached, students will receive an alternate meal.
4. Special diet information and requirements are available on the Food Services website.
5. Breakfast & lunch menus are available on the Food Services website and are posted in all cafeterias.

**LOST & FOUND:** Lost and found items will be located in Room 303. Lost & Found will be open at 7:30am-7:45am and 2:40-3:00 pm after school. Books that are found should be turned in to the library and inquiries for lost books made in the library. Unclaimed items will be donated to charity at the end of each month.

**HEALTH OFFICE:** A school nurse will not be available, but a full-time Health Clerk will be on duty on a daily basis. If there are any circumstances directly affecting the health or well-being of your child, please notify the Health Clerk in advance. School facilities limit the housing of ill or injured students. It is very important for parents or guardians to provide the school with alternative places to send ill or injured students when it becomes necessary. Please remember that students are restricted from cell phone use on campus during school hours. If a student calls or text you reporting that they are ill, please contact the Health Clerk @ (714) 999-3524. If a student is ill, it is important that they first go to the Health Clerk to be monitored and placed in a safe environment. If you have concerns about your students health due to illness, please contact the Health Clerk. If your student comes to the health office three or more times in a week with complaints about the same symptoms, a call home will be made and a parent pick-up will be requested. The Health Clerk will then contact parents. All prescribed medication is to be kept in the Health Office in the prescription container. **The doctor must give written orders for the administration of the medicine.** Forms for this are available in the Health Office as well as parent permission forms. If a medication is discontinued or no longer needed, please notify the Health Clerk, and provide a doctor’s note. No aspirin will be provided. The Health and Safety Code and the California Education Code are both specific in requiring mandatory exclusion from school of students who fail to present satisfactory evidence of protection through immunization from the diseases of diphtheria, whooping cough, tetanus, polio, measles and etc. All students must remain current on all immunization to avoid necessary exclusion.

**FOR STUDENTS THAT WILL BE ENTERING 7TH GRADE FOR THE 2019-2020 SCHOOL YEAR**

Starting in the 2019-2020 school year, **all incoming 7th graders** are required to meet immunization requirements for chickenpox (varicella) as well as whooping cough (pertussis) before they can attend classes. These requirements can be met through proof of 2 doses of the chickenpox vaccine and 1 dose of the whooping cough vaccine (known as Tdap).

A Tdap booster shot administered on or after the child’s 7th birthday will meet this requirement. (Tdap, Adacel, Boostrix, DTap, or DTP are all accepted. The tetanus-diphtheria booster vaccine, Td, will not meet the requirement.)

Please refer to The Parents Guide to Immunizations Required For School Entry on the back of this page.

We want to make sure your child will be able to start school in September. We encourage you to:

**If needed, get your child’s Tdap and varicella immunization as soon as possible.**

A large number of students need vaccines between now and the start of school in August. Avoid the back-to-school rush and make an appointment with your child’s doctor to get the needed vaccines. Free immunization clinics for qualified families are available. Local pharmacies are also available to give the vaccinations for a fee.

**Save your proof of immunization.**

Be sure to keep the written proof of your child’s varicella and Tdap booster vaccines. Your child will need to provide proof of immunization in order to start school.

**Submit your proof of immunization now.**

We encourage you to bring in proof of your child’s vaccines to your current school before the end of this school year. We will also accept proof of immunization at 7th grade registration.

Medical exemptions may be granted by a physician; a physician’s written note is required.

If you have any questions, please contact your school or visit shotsforschool.org.

**STUDENTS FINANCIAL OBLIGATIONS:** If a student fails to fulfill their financial responsibility, he/she will not be allowed to participate in student activities. Certificates of Completion will be held until all fees are paid in full. (Education Code 48904)

**McKinney-Vento (Homeless) Assistance Program:**

Rights of Youth under McKinney-Vento (Homeless) Assistance Act

Receive a free, appropriate public education.

- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while you or the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is in the best interest of the student and is feasible.
- Need Assistance - Call the district's McKinney-Vento (Homeless) Liaison
  Adela Cruz, LCSW, PPSC
  Program Administrator, McKinney-Vento & Foster Youth
  Office: 714-999-7734

Earned Income Tax Credit Information Act Communication

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance For Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its website at www.irs.gov.

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its website at www.ftb.ca.gov.

There are many options for notifying households about the EITC which may include in-person, electronic, mail, flyers, or by phone.

For additional information, refer to the IRS EITC web page at https://www.irs.gov/credits-deductions/individuals/earned-income-tax-credit or the California EITC Web page at https://www.ftb.ca.gov/individuals/faq/net/900.shtml.

UNIFORM POLICY & EXPECTATIONS

Any student that is NOT in compliance with the dress code will be asked to change into alternative clothing supplied by South or the parent will be asked to bring a change of clothes.

Shirts/Tops
- Red, navy blue or blue polo shirt
- College shirt
- South Club T-Shirt
  ✓ Must be size appropriate
  ✓ ONLY plain white undershirts (short or long-sleeved)

Sweatshirts/Sweat-jackets
- Red, navy blue, blue, grey or white
- College sweatshirt
  ✓ Must be size appropriate

Outerwear/Jackets
- Grey, blue, red, or white
  ✓ Must be size appropriate jackets and rain gear
  ✓ Hoods may only be worn outside WHEN IT IS RAINING
  ✓ No hats or beanies
  ✓ No Band Names

- Blue pants/shorts/skirts (jeans okay)
  ✓ Must be size appropriate
  ✓ Shorts, skirts, and skorts must be no shorter than mid-thigh
  ✓ Shorts cannot be longer than the top of the knee
  ✓ NO: overalls, cargo pants, sweats, frayed cuffs, holes, writing, embroidery, stripes, painter-style pockets, or other materials
  ✓ No socks taller than mid-calf
  ✓ No tights, leggings, jeggings, and hosiery unless worn under a skirt
  ✓ No sweat pants
  ✓ Shoes - No heels, steel toes, open toes, open heel sandals, flip-flops, moccasins, or slippers

Jewelry and Accessories
- No dangerous jewelry (Spikes)
- No seat-belt buckles
- Plugs are allowed but must not stick out
- No jewelry will be allowed in PE class due to safety

No Band Names
**STAKEHOLDER COMMITMENT**

*As a parent, I will:*
- Set aside at least 10 minutes each day to talk with my student about his/her school day and assignments.
- Use the Aeries Parent Portal to monitor my student’s progress.
- Arrange family vacations/activities so that they do not interfere with school attendance.

*As a scholar, because I want to be successful in school, I will:*
- Attend school regularly.
- Be in class on time and bring the materials I need.
- Follow directions, finish my work and turn it in on time.
- Ask for help when I need it.
- Participate in tutoring at school if I need extra help.
- Keep track of my grades through Aeries.
- Be an active and respectful learner in the classroom.

*As a teacher, I will:*
- Provide high-quality curriculum and instruction.
- Create a safe, positive, and healthy classroom environment.
- Give clear direction and timelines for student work.

*Communicate concerns with teachers in a timely manner.*